

2018 TJJD Data Coordinator Conference

Juvenile Reporting



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The purpose of this presentation is to provide information regarding the submission of criminal data elements through the Juvenile Justice Information System (JJIS) program. Proper submission allows data to be included in the Computerized Criminal History (CCH). An accurate and complete CCH provides valuable criminal data to law enforcement and other criminal justice agencies as well as contributing to a safer community overall. To that end, we will discuss:

- General Information**
- Purpose of the JJIS Program**
- Flow of the information from arrest through disposition**
- Forms – Examples of JJIS reporting**

For additional assistance, contact the appropriate section below.

JJIS Supplies

512-424-2367

512-424-5599 (fax)

Fingerprint Section

512-424-5248

Error Resolution Section

512-424-7256

errorresolution@dps.texas.gov

Corrections

512-424-2476 (fax)

Criminal History Inquiry Unit

512-424-5079

Electronic Arrest Reporting Coordinator (LiveScan)
(Contact to order Livescan TRN Numbers)

512-424-2409

512-424-7026

livescan@dps.texas.gov

Electronic Disposition Reporting Coordinator (EDR)

512-424-2500

512-424-2479

<https://cch.txdps.state.tx.us>

grp_cjis_site@dps.texas.gov

DIC-17 Assistance

512-424-2031

DNA Kits

512-424-2387

Contact us for link to download training materials and reportable offense codes.

Completeness Reports (Grant Funding)

The Texas Code of Criminal Procedure, Chapter 60, requires counties to report criminal history dispositions to the Texas Department of Public Safety (DPS). This information is used by law enforcement, judges, and many public and private employers to check criminal histories.

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for Criminal Justice Division funding.

Disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the CCH system.

Information obtained from pg 7

https://egrants.gov.texas.gov/FileDirectory/CJD_Guide_to_Grants_v7.pdf

OFFENSES NOT REPORTABLE BY LAW ENFORCEMENT JUVENILES ONLY!!!

- Class C Misdemeanors
- Offenses Referred to First Offender Program
- Offenses Referred over 10 Days
- Conduct in Need of Supervision (CINS)

OFFENSES NOT REPORTABLE BY LAW ENFORCEMENT

JUVENILES ONLY!!!

- Offenses NOT referred to Intake within 10 calendar
- days of the juvenile being taken into custody

Chapter 51.02 of the Family Code

(12) "Referral to juvenile court" means the referral of a child or a child's case to the office or official, including an intake officer or probation officer, designated by the juvenile board to process children within the juvenile justice system.

Chapter 58.001(c) of the Family Code

If the child is not referred to juvenile court within that time, the law enforcement agency shall destroy all information, including photographs and fingerprints, relating to the child unless the child is placed in a first offender program under Section 52.031 or on informal disposition under Section 52.03....

General Offense Character (GOC)

- **Sec. 15.01. CRIMINAL ATTEMPT.** (a) A person commits an offense if, with specific intent to commit an offense, he does an act amounting to more than mere preparation that tends but fails to effect the commission of the offense intended.

 (d) An offense under this section is one category lower than the offense attempted, and if the offense attempted is a state jail felony, the offense is a Class A misdemeanor.
- **When an offense is Criminal Attempt of (A), Criminal Conspiracy of (C), Criminal Solicitation of (S) or Criminal Solicitation of a Minor of (M), the offense will be reported using the appropriate GOC Code, the 8 digit offense code of the offense related to the crime and the Level and Degree will be reduced by one.**

General Offense Character (GOC)

- ▣ **Example:**

- ▣ **Arrested for Criminal Attempted Burglary of a Building**
- ▣ **GOC will be “A” for Criminal Attempt**
- ▣ **Offense Code will be 22990002 – Burglary of Building**
- ▣ **The level/degree will drop from State Jail Felony to Misdemeanor A**

Victims Age

Chapter 60.051 (g) of the Code of Criminal Procedures

- (1) Section 21.02 (Continuous sexual abuse of young child or children), Penal Code;**
- (2) Section 21.11 (Indecency with a child), Penal Code;**
- (3) Section 22.011 (Sexual assault) or 22.021 (Aggravated sexual assault), Penal Code;**
- (4) Section 43.25 (Sexual performance by a child), Penal Code;**
- (5) Section 20.04(a)(4) (Aggravated kidnapping), Penal Code, if the defendant committed the offense with intent to violate or abuse the victim sexually;**
- (6) Section 30.02 (Burglary), Penal Code, if the offense is punishable under Subsection (d) of that section and the defendant committed the offense with intent to commit an offense described by Subdivision (2), (3), or (5);**
- (7) Section 20A.02 (Trafficking of persons), Penal Code, if the defendant:**
 - (A) trafficked a person with the intent or knowledge that the person would engage in sexual conduct, as defined by Section 43.25, Penal Code; or**
 - (B) benefited from participating in a venture that involved a trafficked person engaging in sexual conduct, as defined by Section 43.25, Penal Code; or**
- (8) Section 43.05(a)(2) (Compelling prostitution), Penal Code.**

Victims Age

- ☐ Enter whole years only from 00 to 99
- ☐ If Victim is under 01 years of age then you will use 00 for the Victims Age and in the Offense Literal field put actual age in days, weeks or months (i.e. 6 weeks)

The Purpose...

Purpose

An accurate and complete CCH provides valuable criminal data to criminal justice and non-criminal justice agencies. This data can be used for:

- **Increased officer safety**
- **Identification of arrested person**
- **Background checks for:**
 - **License to carry**
 - **Medical licenses**
 - **Educator certification**
 - **Thousands of non-criminal justice agencies use the information contained in CCH**

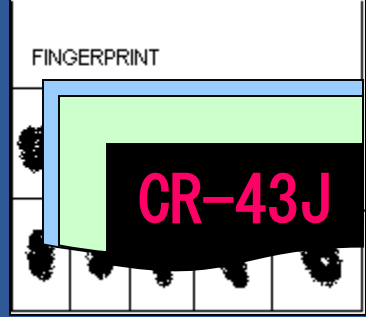
Purpose

Access to the CCH data is available to these entities based on Government Code 411 guidelines:

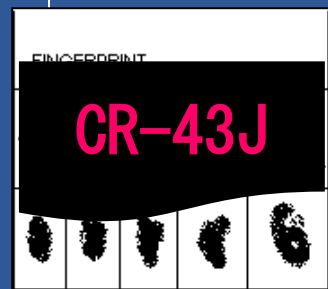
- **Local Police Departments**
- **Sheriff's Offices**
- **Prosecutors**
- **Court Clerks**
- **Probation and Parole Departments**

The Flow...

CUSTODY
EVENT



10 DAYS
INTAKE



7 DAYS
AFTER
INTAKE



PROSECUTOR
30 DAYS



COURT
30 DAYS

Pre-Adjudication Segment

- ⦿ Examples


- ⦿ Review

Refer to Prosecutor

* = required field

* Court (ORI):	TX000000G	Cause Number (CAU):		General Offense (GOC):	A
Domestic Violence (DMV):	Y	Victim's Age (VIC):		*Offense Code (CON):	00000000
Offense Literal (COL):				*Level & Degree (LDC):	FS
*Final Plea (FPO):	A	*Adjudication Date (CDD):	03/01/2014	Sentence Date (DOS):	03/01/2014
*Pre/Juvenile Provision (PAN/JAN):	612	Court Cost (CST):		Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Prob	<input type="checkbox"/> M <input type="checkbox"/> D	Court Fine (CFN):	
Sentence Suspended Fine (CSF):		Multiple Se		Court Disposition Provision (JDN):	
Provision Literal (CPL):		Agency Re (ARC):		Appeal Date (DCA):	
Status During Appeal (DDA):		Result of A			

Message from webpage

 Court successfully added.

OK


Beginning Date of Suspension:		Ending Date of Suspension:		Drug Education Completed:	
Education Required:		Education Waived:		DWI Education Completed:	
Repeat Offender Required:		Repeat Offender Completed:			

Save Cancel

Petition/Motion

* = required field					
* Court (ORI):	TX000000A	Cause Number (CAU):		General Offense (GOC):	A
Domestic Violence (DMV):	Y	Victim's Age (VIC):		*Offense Code (CON):	00000000
Offense Literal (COL):				*Level & Degree (LDC):	FS
*Final Plea (FPO):	A	*Adjudication Date (CDD):	02/15/2014	Sentence Date (DOS):	02/15/2014
*Pre/Juvenile Provision (PAN/JAN):	622	Court Cost (CST):		Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Prob	<input type="checkbox"/> M <input type="checkbox"/> D	Court Fine (CFN):	
Sentence Suspended Fine (CSF):		Multiple Se		Court Disposition Provision (JDN):	
Provision Literal (CPL):		Agency Re (ARC):		Appeal Date (DCA):	
Status During Appeal (DDA):		Result of A			

Message from webpage

 Court successfully added.

OK

Beginning Date of Suspension:		Ending Date of Suspension:		Drug Education Completed:	
Education Required:		Education Waived:		DWI Education Completed:	
Repeat Offender Required:		Repeat Offender Completed:			

Save

Cancel

CR-43J Pre-Adjudication Segment

PRE ADJUDICATION	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)	
	TX000000G		Fake County JPO		02012014		612		02		____M ____D	
	GOC A	DOMESTIC VIOLENCE OFFENSE <input checked="" type="checkbox"/> Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)			LEVEL FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B) & DEGREE			
			00000000	Insert Offense Literal		00.00 (A)(2) PC			S <input type="checkbox"/>			
	PROSECUTOR AGENCY ORI (ORIC)		PROSEC. AGENCY NAME		PROSEC. ACTION DATE (CDD)		PROSEC. ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)	
TX000000A		Fake County Atty		02152014		622		02		____M ____D		
GOC A	DOMESTIC VIOLENCE OFFENSE <input checked="" type="checkbox"/> Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)			LEVEL FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B) & DEGREE				
		00000000	Insert Offense Literal		00.00 (A)(2) PC			S <input type="checkbox"/>				
INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME			INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)			DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)		
										____M ____D		

Pre-Adjudication Example:

53.01 Under Age 12

Diversion Supervision

CJIS Site Example of 53.01 Under Age 12 Diversion Supervision

* = required field			
* Court (ORI):	TX000000G	Cause Number (CAU):	
Domestic Violence (DMV):	Y	Victim's Age (VIC):	02
Offense Literal (COL):		*Offense Code (CON):	00000000
*Final Plea (FPO):	A	*Adjudication Date (CDD):	03/01/2014
*Pre/Juvenile Provision (PAN/JAN):	636	Sentence Date (DOS):	03/01/2014
Court Cost (CST):		Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Probation (CPR):	<input type="checkbox"/> Y <input type="checkbox"/> 3 <input type="checkbox"/> M <input type="checkbox"/> D
Court Fine (CFN):		Court Disposition Provision (JDN):	
Sentence Suspended Fine (CSF):		Multiple Sentences (MCC):	Click to select...
Provision Literal (CPL):		Agency Receiving Custody (ARC):	
Appeal Date (DCA):		Status During Appeal (DDA):	
Result of Appeal (FCD):			
DIC ONLY			
Beginning Date of Suspension:		Ending Date of Suspension:	
Drug Education Completed:		DWI Education Completed:	
Education Required:		Education Waived:	
Repeat Offender Required:		Repeat Offender Completed:	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			

CR-43J Example of 53.01 Under Age 12 Diversion Supervision

PRE ADJUDICATION	INTAKE AGENCY ORI (ORIC) TX000000G		INTAKE AGENCY NAME Fake County JPO		INTAKE ACTION DATE (CDD) 02012014	INTAKE ACTION NUMERIC (PAN) 636	VICTIM'S AGE (VIC)	DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) 3 M D
	GOC A	DOMESTIC VIOLENCE OFFENSE <input checked="" type="checkbox"/> Y or N	OFFENSE CODE (CON) 00000000	OFFENSE LITERAL (COL) Insert Offense Literal		STATUTE CITATION (CIT) 00.00 (A)(2) PC		LEVEL & DEGREE FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B) S <input type="checkbox"/>
	PROSECUTOR AGENCY ORI (ORIC)		PROSEC. AGENCY NAME		PROSEC. ACTION DATE (CDD)	PROSEC. ACTION NUMERIC (PAN)	VICTIM'S AGE (VIC)	DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) M D
	GOC	DOMESTIC VIOLENCE OFFENSE <input type="checkbox"/> Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)		LEVEL & DEGREE FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B) <input type="checkbox"/> <input type="checkbox"/>
	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)	INTAKE ACTION NUMERIC (PAN)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) M D

Completed CR-43J Example of 53.01 Under Age 12 Diversion Supervision

Pre-Adjudication Example:
53.01 Under Age 12 Diversion
Supervision Completed

CJIS Site Example of 53.01 Under Age 12 Diversion Supervision Completed

* = required field			
* Court (ORI):	TX000000G	Cause Number (CAU):	
Domestic Violence (DMV):	Y	Victim's Age (VIC):	02
Offense Literal (COL):		*Offense Code (CON):	00000000
*Final Plea (FPO):	A	*Level & Degree (LDC):	FS
*Adjudication Date (CDD):	06/01/2014	Sentence Date (DOS):	06/01/2014
*Pre/Juvenile Provision (PAN/JAN):	644	Court Cost (CST):	
Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death		
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Probation (CPR):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D
Court Fine (CFN):		Court Disposition Provision (JDN):	636
Sentence Suspended Fine (CSF):		Multiple Sentences (MCC):	Click to select...
Provision Literal (CPL):		Agency Receiving Custody (ARC):	
Appeal Date (DCA):		Status During Appeal (DDA):	
Result of Appeal (FCD):			
DIC ONLY			
Beginning Date of Suspension:		Ending Date of Suspension:	
Drug Education Completed:		DWI Education Completed:	
Education Required:		Education Waived:	
Repeat Offender Required:		Repeat Offender Completed:	

CR-44J Example of 53.01 Under Age 12 Diversion Supervision Completed

TRN	DATE OF FINGERPRINTING (DOA)		DPS NO. (SID)		DATE OF BIRTH (DOB)		SEX	RACE			
123 456 789X	01012014		12345678		01012000		M	W			
NAME (LAST, FIRST, MIDDLE) (NAM)											
Test, Record Middle Jr											
PREADJUDICATION	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)	DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)	
	TX000000G		Fake JPO		06012014		644			_____ M _____ D	
	GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)			STATUTE CITATION (CIT)		LEVEL & DEGREE	FELONY (X, 1, 2, 3 or S) MISDEMEANOR (A or B)	
	A	<input checked="" type="checkbox"/> Y or <input type="checkbox"/> N	00000000	Insert Offense Literal			00.00 (A)(2) PC		<input checked="" type="checkbox"/> S	<input type="checkbox"/>	
	PROSECUTOR AGENCY ORI (ORIC)		PROSECUTOR AGENCY NAME			PROSECUTION ACTION DATE (CDD)		PROSECUTION ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)	DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)
TRS FOR ADDED CHARGE		GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)			STATUTE CITATION (CIT)		LEVEL & DEGREE	FELONY (X, 1, 2, 3 OR S) MISDEMEANOR (A or B)
			<input type="checkbox"/> Y or <input type="checkbox"/> N							<input type="checkbox"/>	<input type="checkbox"/>
INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME			INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)		
									_____ M _____ D		

Completed CR-44J Example of 53.01 Under Age 12
Diversion Supervision Completed

CJIS Site Example of Deferred Prosecution

* = required field			
* Court (ORI):	TX000000G	Cause Number (CAU):	
Domestic Violence (DMV):	Y	Victim's Age (VIC):	
Offense Literal (COL):		*Offense Code (CON):	00000000
*Final Plea (FPO):	A	*Adjudication Date (CDD):	03/01/2014
*Pre/Juvenile Provision (PAN/JAN):	619	Sentence Date (DOS):	03/01/2014
Court Cost (CST):		Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Probation (CPR):	<input type="checkbox"/> Y <input type="checkbox"/> 6 M <input type="checkbox"/> D
Sentence Suspended Fine (CSF):		Court Fine (CFN):	
Provision Literal (CPL):		Multiple Sentences (MCC):	Click to select...
Status During Appeal (DDA):		Agency Receiving Custody (ARC):	
Result of Appeal (FCD):		Court Disposition Provision (JDN):	
Appeal Date (DCA):			
DIC ONLY			
Beginning Date of Suspension:		Ending Date of Suspension:	
Education Required:		Education Waived:	
Repeat Offender Required:		Repeat Offender Completed:	
Drug Education Completed:		DWI Education Completed:	

Save

Cancel

CR-43J Example of Deferred Prosecution

PRE ADJUDICATION	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)	
	TX000000G		Fake County JPO		02012014		619				6 M D	
	GOC	DOMESTIC VIOLENCE OFFENSE	Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)		LEVEL FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B)			
	A	<input checked="" type="checkbox"/>		00000000	Insert Offense Literal		00.00 (A)(2) PC		S		<input type="checkbox"/>	
	PROSECUTOR AGENCY ORI (ORIC)		PROSEC. AGENCY NAME		PROSEC. ACTION DATE (CDD)		PROSEC. ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)	
										M D		
GOC	DOMESTIC VIOLENCE OFFENSE	Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)		LEVEL FELONY (X, 1, 2, 3, OR S) MISDEMEANOR (A or B)				
	<input type="checkbox"/>									<input type="checkbox"/>		
INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)				DEFERRED PROSECUTION (AMOUNT OF TIME) (GPR)		
										M D		

Completed CR-43J Example of Deferred Prosecution

CJIS Site Example of Deferred Prosecution Discharge

* = required field			
* Court (ORI):	TX000000G	Cause Number (CAU):	
Domestic Violence (DMV):	Y	Victim's Age (VIC):	02
Offense Literal (COL):		*Offense Code (CON):	00000000
*Final Plea (FPO):	A	*Adjudication Date (CDD):	06/01/2014
*Pre/Juvenile Provision (PAN/JAN):	635	Sentence Date (DOS):	06/01/2014
Court Cost (CST):		Court Confinement (CMT):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> Life <input type="checkbox"/> Death
Sent. Susp. Time (CSS):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D	Court Probation (CPR):	<input type="checkbox"/> Y <input type="checkbox"/> M <input type="checkbox"/> D
Sentence Suspended Fine (CSF):		Court Fine (CFN):	
Provision Literal (CPL):		Multiple Sentences (MCC):	Click to select...
Status During Appeal (DDA):		Agency Receiving Custody (ARC):	
Result of Appeal (FCD):		Court Disposition Provision (JDN):	619
Appeal Date (DCA):			
DIC ONLY			
Beginning Date of Suspension:		Ending Date of Suspension:	
Education Required:		Education Waived:	
Repeat Offender Required:		Repeat Offender Completed:	
Drug Education Completed:		DWI Education Completed:	

CR-44J Example of Deferred Prosecution Discharge

TRN	DATE OF FINGERPRINTING (DOA)		DPS NO. (SID)		DATE OF BIRTH (DOB)		SEX	RACE		
123 456 789X	01012014		12345678		01012000		M	W		
NAME (LAST, FIRST, MIDDLE) (NAM)										
Test, Record Middle Jr										

P R E A D J U D I C A T I O N	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)		
	TX000000G		Fake JPO		06012014		635				_____ M _____ D		
	GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)			STATUTE CITATION (CIT)		LEVEL		FELONY (X,1,2,3 or S) MISDEMEANOR (A or B) & DEGREE		
	A	<input checked="" type="checkbox"/> Y or N	00000000	Insert Offense Literal			00.00 (A)(2) PC				<input checked="" type="checkbox"/> S <input type="checkbox"/>		
	PROSECUTOR AGENCY ORI (ORIC)		PROSECUTOR AGENCY NAME			PROSECUTION ACTION DATE (CDD)		PROSECUTION ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)	
											_____ M _____ D		
TRS FOR ADDED CHARGE		GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)			STATUTE CITATION (CIT)		LEVEL		FELONY (X,1,2,3 OR S) MISDEMEANOR (A or B) & DEGREE	
			<input type="checkbox"/> Y or N									<input type="checkbox"/> <input type="checkbox"/>	
INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME			INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR)		_____ M _____ D		

Completed CR-44J Example of Deferred Prosecution Discharge

CR-43J Example of Corrections

Corrections Fax – 512-424-2476

Online EDR

SID Number:	07777777	Name:	DOE, JANE
TRN Number:	0000000017	Sex:	F
TRN Code:	Select TRN...	Race:	S
		DOB:	01/01/1950
		JUV:	1

Search	Print	Add TRN	Add Agency	Add Offense	Add Court	Print
--------	-------	---------	------------	-------------	-----------	-------

Date of Entry:	05/03/2004	Last Updated:	09/05/2012
Date of Arrest:	04/04/2005	Sequence:	A
Status:	A	Juvenile:	1
Name:	TEST, THE UPDATE	Address:	1212 LOGER LANE TEST UP GRAD S
State:	YY	Zip:	99999
ORI:	TX1250000	HAZ Code:	00000000
License Plate:		License S:	

Offense Agency (ORI):	TX0000000	Agency ID (AGN):	0012
Tracking Suffix (TRS):	A001	General Offense Code (GOC):	S
Domestic Violence (DMV):		Offense Numeric (AON):	10080000
Offense Literal (AOL):	TEST AOL	Statute Citation (CIT):	
Date of Offense (DOO):		Disposition Number (AON):	225
Disposition Literal (ADO):	TEST	Referred Prosecutor (RPF):	TX9999999

Court Sequence (CSC):	A	Date Entered (DOE):	06/27/2008
Court (ORI):	TX1550226	Case Number (CAU):	
Domestic Violence (DMV):		Victim's Age (VIC):	
Offense (OFF):	ABDUCT-NO RANSOM OR AGSLT	Offense Literal (POL):	TEST
Level and Degree (LDP):	HA	Final Pile (FPO):	U
Sentence Date (DOS):	01/01/2004	Pre/Juvenile Provision (PAN/JAN):	619
Court Confinement (CMT):		Sentence Suspended Time (CSE):	
Court Fine (CFN):		Sentence Suspended Fine (CSF):	
Court Disposition Provision (IDN):		Court Provision Literal (CPL):	
Appeal Date (DCA):		Status During Appeal (DAB):	

Print copy of TRN from CJIS Site

CR-43J Example of Corrections

Corrections Fax – 512-424-2476

Court Sequence (CSC) :	a	Date Entered (DOE) :	05/07/2012	Last Updated (DLU) :	05/07/2012
Court (ORI):	TX101023G	Cause Number (CAU):		General Offense Code (GOC):	
Domestic Violence (DMV):		Victim's Age (VIC):		Court Offense (CON):	35628000 11111111
Offense (OFF):	MARIJUANA POSSESS	Offense Literal (POL):		Statute Citation (CIT):	
Level and Degree (LDP):	M*	Final Plea (FPO):	A	Adjudication Date (CDD):	04/06/2004
Sentence Date (DOS):	04/06/2004	Pre/Juvenile Provision (PAN/ JAN):	619	Court Cost (CST):	
Court Confinement (CMT):		Sentence Suspended Time (CSS):		Court Probation (CPR):	6M
Court Fine (CFN):		Sentence Suspended Fine (CSF):		Multiple Sentences (MCC):	
Court Disposition Provision (JDN):		Court Provision Literal (CPL):		Agency Receiving Custody (ARC):	
Appeal Date (DCA):		Status During Appeal (DDA):		Result of Appeal (FCD):	

Add Program

CORRECTION

© 2012 Texas Department of Public Safety- CJIS Build Number: 2327

Name of Person Correcting/Phone #/Date of Correction

CR-43J Example of Corrections

Corrections Fax – 512-424-2476

PRE ADJUDICATION	INTAKE AGENCY ORI (ORIC) TX000000G		INTAKE AGENCY NAME Fake		INTAKE ACTION DATE (CDD) 02012014		INTAKE ACTION NUMERIC (PAN) 619		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) 6 M D	
	GOC	DOMESTIC VIOLENCE OFFENSE <input type="checkbox"/> Y or N	OFFENSE CODE (CON) 11111111	OFFENSE LITERAL (COL) Insert Offense Literal		STATUTE CITATION (CIT) 00.00 (A)(2) PC		LEVEL & DEGREE		FELONY (X, 1, 2, 3, OR S) <input type="checkbox"/>	MISDEMEANOR (A or B) <input type="checkbox"/>	
	PROSECUTOR AGENCY ORI (ORIC)		PROSEC. AGENCY NAME		PROSEC. ACTION DATE (CDD)		PROSEC. ACTION NUMERIC (PAN)		VICTIM'S AGE (VIC)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) M D	
	GOC	DOMESTIC VIOLENCE OFFENSE <input type="checkbox"/> Y or N	OFFENSE CODE (CON)		OFFENSE LITERAL (COL)		STATUTE CITATION (CIT)		LEVEL & DEGREE		FELONY (X, 1, 2, 3, OR S) <input type="checkbox"/>	MISDEMEANOR (A or B) <input type="checkbox"/>
	INTAKE AGENCY ORI (ORIC)		INTAKE AGENCY NAME		INTAKE ACTION DATE (CDD)		INTAKE ACTION NUMERIC (PAN)		DEFERRED PROSECUTION (AMOUNT OF TIME) (CPR) M D			

FOR LOCAL AGENCY USE

CORRECTION

Name of Person Correcting/Phone #/Date of Correction

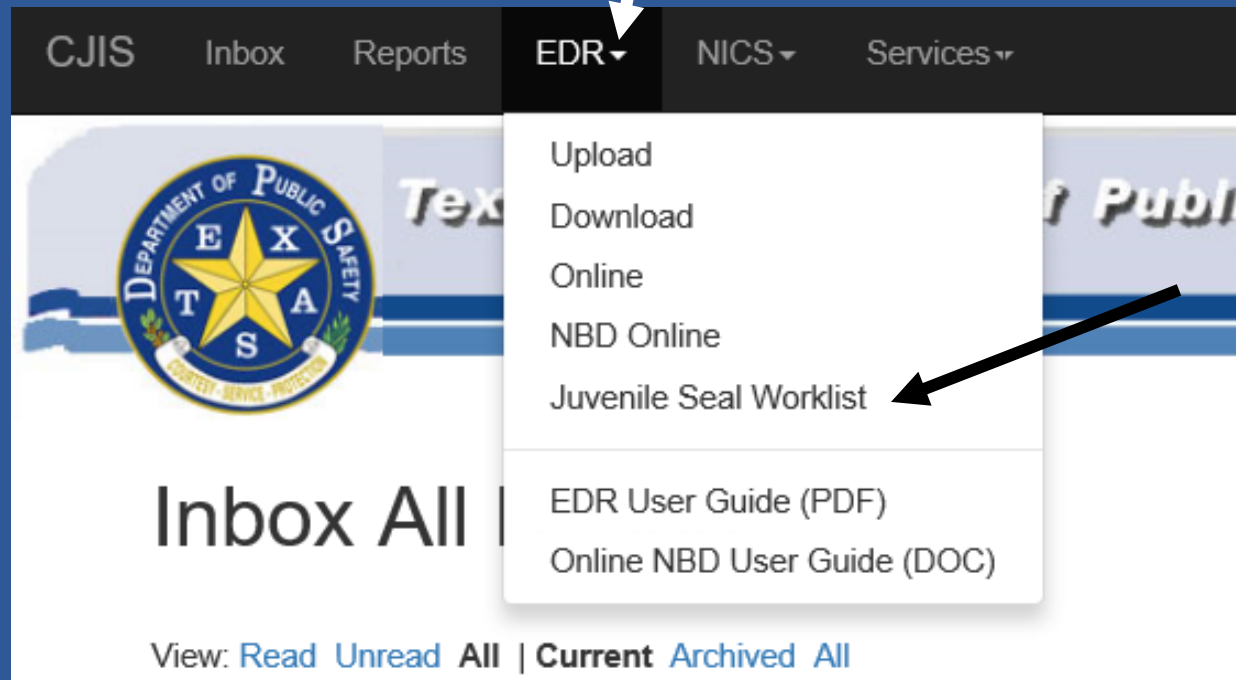
Make copy of original CR-43J

Make necessary corrections (Please use **Blue** or Black ink only)

Write Correction in "For Local Agency Use"

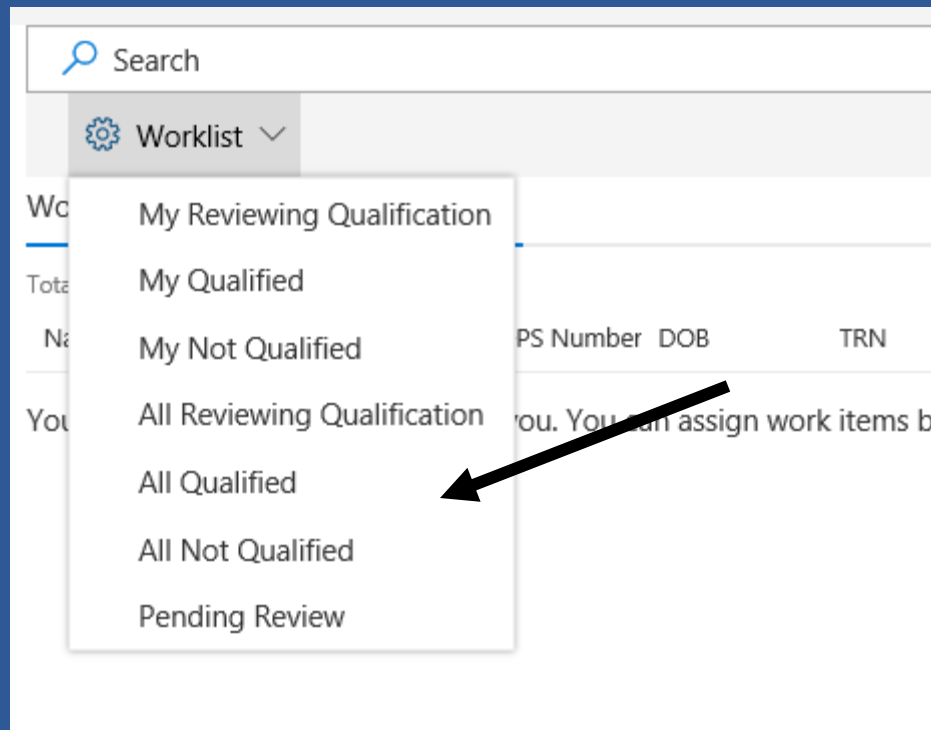
Juvenile Sealing Worklist

Juvenile Sealing Worklist



Juvenile Sealing Worklist

Make sure the correct options are selected



Juvenile Sealing Worklist

Select the name you are reviewing

Work Items Loaded: 17496

Total work items: 133247

Name	DPS Number	DOB	TRN	DOA	County	Assigned	Status
[REDACTED]	[REDACTED]	1985 [REDACTED]	[REDACTED]	1996-01-08	BEXAR	[REDACTED]	REVIEWING QUALIFICATION
[REDACTED]	[REDACTED]	1982 [REDACTED]	[REDACTED]	1996-01-14	HARRIS	[REDACTED]	REVIEWING QUALIFICATION
[REDACTED]	[REDACTED]	1981 [REDACTED]	[REDACTED]	1996-01-10	HARRIS	[REDACTED]	REVIEWING QUALIFICATION
[REDACTED]	[REDACTED]	1983 [REDACTED]	[REDACTED]	1996-01-10	HARRIS	[REDACTED]	REVIEWING QUALIFICATION


Juvenile Sealing Worklist

SCOTT, LETHEA

SID	[REDACTED]
DOB	1985 [REDACTED]
TRN	[REDACTED]
DOA	1996-01-08
County	BEXAR
Status	REVIEWING QUALIFICATION
Assigned To	[REDACTED]

Court A001

Sequence	b
Cause	
Entry Date	2005-04-11
Agency	[REDACTED]
Disposition	608
Level & Degree	MB
Provision	643



Juvenile Sealing Worklist

Do I need to notify DPS of all records that are determined not to qualify?

Yes

By selecting the “Not Qualified” button you are notifying DPS that the juvenile does not qualify. There is no need to send an email or contact DPS by phone.

Juvenile Sealing Worklist

What do I do if there is missing information on the criminal history that would disqualify the record?

Work with your CJIS Field Support Auditor if the record does not qualify because you believe the criminal history is missing information.

Juvenile Sealing Worklist

What do I do if the criminal history is accurate and the record should not be on the list?

Work with your CJIS Field Support Auditor so we can research why the record is on the list

2018 TJJD Data Coordinator Conference

Juvenile Reporting



CJIS/JJIS Field Support Unit
Office – 512.424.2478
Fax – 512.424.7789
cjisjjis@dps.texas.gov